

## REGULAR MEETING AGENDA

### CALL THE MEETING TO ORDER:

### FLAG SALUTE:

**SUNSHINE LAW:** “This regular meeting held on November 13, 2024 at 6:30 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

### ROLL CALL OF ATTENDANCE:

R. Delano	A. Sasdelli	R. Casella
J. Formisano	M. Bertonazzi	S. Testa
J. Johnston	C. Santore	
D. Romeo	A. Zorzi/Jonathan Erber	
J. Santagata	D. Horst	

**CHAIRMAN: FIRST ORDER OF BUSINESS:** #1 Copy of the letter that was sent to Mr. David Fleming of Marathon Engineering & Environmental Services regarding the Buena Vista Campground for the record.

### PUBLIC PORTION:

**ENGINEER’S REPORT:** #2 Engineers report from Marc DeBlasio dated November 13, 2024 providing updates on Grant Applications, Capital Projects for the Wastewater NJPDES Permit Review, Materials/Services Specification Services, High Grass Farms Water and Sanitary Sewer Application, Buena Vista Campground Sanitary Sewer Review, and Buena Connection Brewing Co. Water and Sanitary Sewer Application.

#3 Email from David Horst reiterating what was discussed regarding the review letter for the Buena Vista Campground at the last regular meeting and also requesting additional escrow

funds from the applicant in the amount of \$5,000.00. The funds were requested and have not been received to date by the BBMUA office.

**SOLICITOR'S REPORT: #4 Letter from Secretary Cheryl Santore requesting the Solicitor to furnish the auditors all the information necessary for the 2022 audit by November 15, 2024 in the form of a letter.**

**AUDITOR'S REPORT: #5 Adopt Resolution R-37-2024 Ratifying the Late Introduction and Submission of the 2025 Sewer and Water Operations Budget.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

**#6 Review and discuss the 2025 Sewer and Water Budget.**

**#7 Adopt Resolution R-38-2024 Sewer and Water Operations Budget for 2025**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

**TREASURER'S REPORT: Motion to approve treasurer's report as read**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

**SECRETARY'S REPORT: #8 Email from Robert Smith of Remington & Vernick providing minutes from the preconstruction meeting held on October 31, 2024 for the well no. 3 emergency generator project.**

**#9 Email from John Smith of Mantis Innovation formerly EMEX informing us that although our contract for electricity with Smartest Energy expires in June 2025, they are suggesting that we hold an online energy auction now that will lock in pricing that will begin when our current contract expires due to the anticipated high cost of energy increases coming down the line. Therefore, we have scheduled an online auction to be held tomorrow, November 14, 2024 at 11 am.**

**#10 Adopt Resolution R-36-2024 Authorizing the Purchase of Electricity Supply Services for Public Use on an Online Auction Website.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**#11 Notice of regular meetings for the BBMUA for the year 2025 scheduled for your approval.**

**#12 List of the 2025 Holiday Schedule for the BBMUA. These holidays are the approved holidays per the employee contracts and memorandum of agreements.**

**#13 MIS Proposal for 2025 from Barber Consulting Services LLC. for the unlimited MIS services in the amount of \$3,600.00.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on October 23, 2024. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT: #14 Quotation from AllMax Software, Inc. for the 2025 Support Contract through January 31, 2026 in the amount of \$4,022.00. This software is used for all of our maintenance, fixed assets, and lab reports.**

**I need a motion to approve the renewal of the AllMax Software, Inc. 2025 support contract that will expire on January 31, 2026 in the amount of \$4,022.00.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**Motion to accept and file all correspondence sent out for review without reading numbered 1 through 14. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

**PAYMENT OF THE BILLS: motion to pay all bills presented.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

The next regular meeting will be held on December 11, 2024 at 6:30 p.m.

**MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano